ABOUT US

Nepal National Single Window (NNSW), is a World Bank funded Project, led by the Webb Fontaine Group, a world leader in implementing trade facilitation systems and solutions designed to simplify border processes, minimize time and cost for trade community and ensure safe and secure trade. The project will set up a portal linking all relevant stakeholders from Government Agencies and traders.

The Department of Customs and over 42 Other Government Agencies and Stakeholders involved in Nepal's international trade supply chain, have collaborated to ensure this solution will meet the needs and expectations of Nepal for prosperity and progress.

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CONTACT US

Department of Customs,
Tripureshwor, Kathmandu

nnsw.gov.np

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NEPAL NATIONAL SINGLE WINDOW

HOW TO REGISTER IN NNSW

STEPS

1. To register your organization in the system, go to the NNSW registration portal:

   nnsw.gov.np/wu/registration/index

2. Select your appropriate organization type and click on the right arrow to proceed forward.

3. Fill in your organization's details according to the fields shown.

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*For traders valid EXIM code is mandatory to register in the system.

4. Fill in the information of the manager of the organization according to the fields shown.

5. You will have to submit the required supporting document to verify the identity of yourself and your organization.

You can only proceed forward after attaching all the required documents.

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6. All the information provided in previous screens are displayed. You can review and correct any information before final submission. Click on the left arrow to go back to review previous information.

You can also check the terms and conditions by clicking on the link provided.

After everything is reviewed, click on the 'Register' button to submit your registration.

You will receive email updates regarding the status of your registration.

ⓘ Still having problems?

Our helpdesk is available to answer your queries. Visit at: *www.nnsw.gov.np*

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NEPAL NATIONAL SINGLE WINDOW

HOW TO LOGIN TO NNSW

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1. INTRODUCTION

Nepal National Single Window uses a Single Sign On authentication SSO. This allows you to login once and be able to access all services available for you.

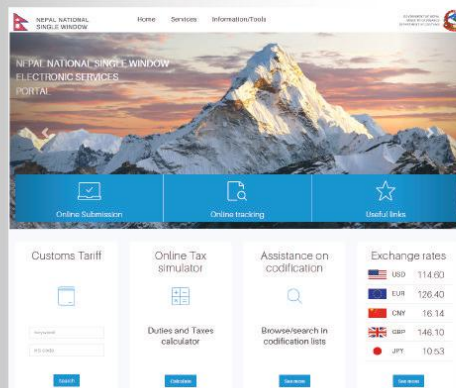Before you can login, make sure you have registered on:

nnsw.gov.np/wu/registration/index

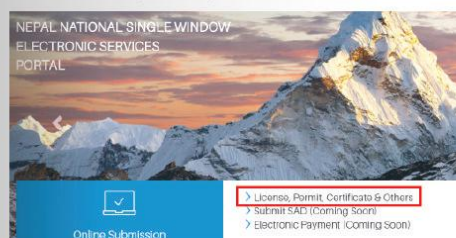Fill in the form to register. After successful registration, the NNSW applicaton can be accessed.

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2. STEPS

1. Go to the NNSW Portal:
nnsw.gov.np/trade

2. Click on Online Submission. Click on License, Permit, Certificate & Others.

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3. Enter your username and password. Then click on the Login button.

Login to Nepal National Single Window

To access to Community services you need to be a registered user of the Portal. Please login below.

PAN or email
draja@gmail.com

Password
•••••••••

LOGIN

Forgot Password?

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NEPAL NATIONAL SINGLE WINDOW

HOW TO REQUEST A LPCO

STEPS

1. Click on New LPCO.

2. Select the Type of LPCO you want to request.

3. Fill all the mandatory fields on Header, Names & Parties Tab.

4. Go to Item Tab and Add Item.

5. Fill all the required fields on the item form, then click add.

6. Add required attachments. A dialog box will appear, to allow you to attach documents.

7. Click on Submit Button.
   Now your LPCO Document is ready for Government Agency's Recommendation & Approval.

Note: In Items tab fill commodity code from the Field Related Products available in the Header Tab.

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